National Taiwan Normal University – The Pennsylvania State University

2019 Collaboration Development Fund Request for Proposals

The Office of Global Programs requests small-scale proposals in the following areas as a way to enhance Penn State's strategic partnership with National Taiwan Normal University (NTNU):
1) Research projects
2) Collaborative courses

This program is open to faculty members affiliated with National Taiwan Normal University and Penn State in all disciplines. Successful proposals will be those which will (i) demonstrate an immediate potential to be sustainable through external funding sources and (ii) will involve a clear collaborative effort between faculty members on both National Taiwan Normal University and Penn State sides.

Penn State applicants must identify a faculty or staff to work with at NTNU and vice versa prior to submitting the application. Up to 5 awards could be made depending on the number and nature of applications.

Qualifications:

Applicants must be full-time Penn State or NTNU faculty or staff members.

Proposal Evaluation:

1. A panel of faculty and administrators from Penn State and NTNU will evaluate and select the projects to be funded.
2. Funding priority will be given to projects that:
   a. Advance collaborative research and education of high academic value.
   b. Strengthen the connectivity and relationship between NTNU and Penn State.
   c. Creates a team with multiple faculty and students at each university.
3. The evaluation criteria and weighting:
   a. Research/Academic excellence
   b. Project idea and quality
   c. Plan to create a self-supporting, sustainable collaboration program after the seed money expires or the potential of plan for external funding
   d. A clear collaborative effort between faculty or staff members at Penn State and NTNU; it is imperative that the applicant identifies a NTNU partner and his/her agreement to participate in the project.

Applicants should submit:

1. Complete the attached form.
2. A 2-page single-spaced proposal that details the specific aims, background of the study, preliminary data (if any), research plan, innovation/significance, and details on the role of each participant on the project, and plan for seeking external funding or other sustainable means;
3. Line item budget (up to $5,000 for Penn State applicants and the matching funds of $5,000 from NTNU for NTNU applicants);
4. Budget categories including consumables and travel expenses narrative explaining how line items in the budget relate to the work you are proposing [NOTE: The form provided may be used to help guide you.];
5. 2-page CVs of the project faculty (participants);
6. For Penn State applicants, letter or email from NTNU faculty/staff confirming NTNU participation.
7. Combine all documents (including the form) into one pdf.
8. Proposals should be emailed to Rose Tan at global-partners@psu.edu.

Dates

1. Proposal submission due: February 26, 2019
2. Anticipated award announcement: March 26, 2019
3. Project period From April 1, 2019 to March 31, 2020
4. Final Report submission due: March 31, 2020

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Preparation Instructions
1. Please review the Collaboration Development Fund Request for Proposals.
2. All responses should be submitted in simple language with minimal use of discipline-specific terminology.
3. The application form and requested supporting information (e.g., CVs) should be assembled electronically and submitted in a single pdf file.

Project Title				
NTNU Lead Champion	Name			
	Title			
	Faculty			
	Email			
	Telephone	+		
Penn State Lead Champion	Name			
	Title			
	Department			
	Email			
	Telephone	+ 1		
Funding	NTNU Collaboration Fund Request		USD	
	Penn State Collaboration Fund Request		USD	
	TOTAL PROJECT REQUEST		USD	

Itemized Budget Worksheet

Item	USD
Travel to	
TOTAL	

Seed Money Program Outcomes

Describe the expected outcomes of the one-year Seed Money effort. Indicate how the outcomes will contribute to achieving the envisioned long-term, self-supporting collaborative program.

(300 word maximum)

Self-Supporting Program Sustainability

Outline how the program will build a long-term sustained international partnership. Describe the approach to make the program self-supporting and sustainable after the seed money support expires. Research programs should provide evidence with existing funding sources, including names of sponsoring agencies and, programs possible submission dates, etc., and an estimate of success for in this competitive environment. Educational programs should provide evidence of student demand, curricular integration and institutional willingness to adopt and support.

(500 word maximum)

Teamwork

Describe how the effort will be led and coordinated. Address the attributes of the faculty and how the capabilities at the respective universities will be integrated and leveraged.

(300 word maximum)

NTNU Team Members

(Multiple team members are highly encouraged)

Name	
Title	
Department	
Email	
Telephone	+

Name	
Title	
Department	
Email	
Telephone	+

Name	
Title	
Department	
Email	
Telephone	+

Name	
Title	
Department	
Email	
Telephone	+

Penn State Team Members
(Multiple team members are highly encouraged)

Name	
Title	
Department	
Email	
Telephone	+ 1

Name	
Title	
Department	
Email	
Telephone	+ 1

Name	
Title	
Department	
Email	
Telephone	+ 1

Name	
Title	
Department	
Email	
Telephone	+ 1

Program Timeline	
Please list major milestones and monthly tasking. **(100 word maximum)**	
First Quarter	
Second Quarter	
Third Quarter	
Fourth Quarter	